



Be the best you can be



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Friday 11th September 2020

Dear Parents / Carers

We hope that this letter finds you well and that your child has enjoyed the last few days in school. It has been lovely to have them back!

We are continually reviewing our systems and processes to ensure that the school is as safe as it can be for children, staff and those who drop off and collect. From a COVID perspective we have generally been happy with the way that the plans have been implemented. Of course there have been some minor amendments, but this was to be expected and is in response to having all of the children back in school.

Our drop off arrangements have in general worked well for the vast majority of children. The open door approach is allowing children to enter the building with minimal fuss and parents to leave the site quickly following the one-way system. Many parents, particularly of older children have not been entering the site in the morning and this has helped to keep the number of adults to a minimum.

Following observations, we have slightly changed the arrangements for drop off. From Monday the gates will open as usual at 08:45. All classroom doors will be open from this time. Parents will then have a window between 08:45 and 09:05 to drop their child off. We are relying on parents to arrive at various points during this twenty-minute window. Please do not all arrive at or before 08:45.

Generally, drop off has been smooth but we hope by allowing children to be dropped off within this window it addresses the issue of siblings waiting on the school site until their allocated time. A steady influx of children into the site reduces congestion, ensures social distancing and allows the additional hand washing practices to take place efficiently.

The times for collection at the end of the day remain unchanged. If you happen to have a child in both the early and later slots, please can we ask that you time your arrival on site towards the end of the first slot. This will mean that you do not need to wait too long before collecting.

We have observed the playgrounds at the end of the day and we are satisfied that there is sufficient space for parents to socially distance. We do rely on parents to do this. Please keep two meters' distance, especially if you are talking to another parent. Please be particularly mindful of distancing along the paths and by the gateways.

An area of concern is congestion on the pavement on Quarry Lane after drop off and collection and by the school gates. We have had reports of, and have observed, quite large groups of parents congregating on the pavements for a chat. This not only means that these individuals are not socially distancing but also makes it incredibly difficult, and awkward, for others to pass. Please can we ask that this doesn't happen so that all can socially distance and feel comfortable around the site. We know you will all appreciate the need to leave the area around school as soon as you can after drop off and collection. Thank you for your cooperation with this matter.

Start of the day quick guide

- School gates open at 08:45. Please **DO NOT** arrive before this.
- Arrive any time between 08:45 and 09:05 (please stagger your arrival)
- Follow the **one-way system**
- Children enter their classroom directly (classroom door will be open)
- Leave the site immediately after dropping off.

End of the day quick guide

Collection times remain as previously communicated

- Enter the site at your allocated time
- Follow the **one-way system**
- Maintain **social distancing** from other adults
- Collect your child from their classroom
- Leave the site **immediately**
- Supervise your child at all times (supervise any siblings also please)

Additional points

- **Playground apparatus and equipment** should **not be used** at either end of the day.
- **No dogs** should be brought onto the school site.
- **One adult only** should drop the children off.
- **Once you have your child/children please supervise. They should not be running around the playground, mixing with other children and adults.**
- If you have **children in both pick up slots, please attend the school towards the end of the earlier slot.** This will mean that you do not need to wait on site for long
- **Observe social distancing** at all times.
- **Do not loiter** on the pavements, on Quarry lane or by the gates.
- All parents should have received log on information for **Seesaw (Tapestry** in Reception). Please **use this to communicate with your child's teacher** if required.

Thank you for your understanding and contained support.

Mr Mitchell

*Please note if your child is in Reception stick to the information we have already provided regarding timings and the days that your child is in school then adopt the above from the week commencing 21st September 2020.